



# Gujarat Urja Vikas Nigam Limited

(An ISO 9001:2008 Company) CIN U40109GJ2004SGC045195  
Registered and Corporate Office: Sardar Patel Vidyut Bhavan Race Course,  
Vadodara-390007



Email: [cetech.guvnl@gebmil.com](mailto:cetech.guvnl@gebmil.com)

web site: [www.guvnl.com](http://www.guvnl.com)

Tele (Di) : (0265) 2340205  
PBX : (0265) 2310582 to 86  
FAX : (0265) 2337918, 2338164

No. GUVNL/Tech/ Solar Cell/SRT/ 112

Date: 22.01.20

To, The Managing Director Corporate Office DGVCL, MGVCL, PGVCL, UGVCL Surat, Vadodara, Rajkot, Mehsana	To, The Managing Director Torrent Power Limited Corporate Office "Samanvay", 600-Tapovan, Nehrunagar, Ahmedabad	To, The Vice President, Torrent Power Limited Torrent House, Station Road Surat 395003
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**Sub:-** To cancel/modify the Application and to give time limit extension for payment of quotation for the application received under SURYA-Gujarat Scheme.

**Respected Sir/Madam,**

As per the representation of DISCOMs, Consumers and Agencies, it is required to make provision to cancel/modify the Application and to give time limit extension for payment of quotation on SURYA Gujarat portal as well as e-urja system. The matter was put up before the Competent Authority. The following modalities to cancel/modification and to give time limit extension of quotation payment has been approved.

Sr. No.	Application Stage	MODALITIES.(Time-line)
1	Page no. 1 & 2 of application form is filled-up on portal but Page -3 of verification of CAPTCHA is not done and application is not submitted by Agency.	Auto <b>Cancel</b> on 3rd Day i.e. 72 hours from date of filled up to page-2
2	OTP generated but Not verified by Agency within 30 minutes. So agency required to re-generate OTP within 3 days.	Auto <b>cancel</b> if OTP is not entered and submitted within 3 days i.e 72 hours from the time of generation of first OTP.
3	OTP Verified but Documents not Uploaded	Auto <b>Cancel</b> on 10 th Day i.e. 240 hours from the time of OTP verified
4	Document Uploaded but found query and comment raised by DISCOM and it is not complied by Agency	Auto <b>Cancel</b> on 15th Day from the date of query raised by DISCOM . This cancellation shall be soft cancellation and DisCom can re-open the application for another 15 days. But after completion of 15 days, the application shall be cancelled permanently.
5	Documents verified but <b>SR is not generated</b> And request of cancellation of application in written is received jointly signed by Agency and Consumer in hardcopy at Subdivision.	DE of Subdivision will <b>Cancel</b> on e-Urja CRM and portal. (it is desire the application shall be cancel within three days after receipt of consent)



6	Documents verified and <b>SR is generated but deposit not paid</b> And request of cancellation of application in written is received jointly signed by Agency and Consumer in hardcopy at Subdivision.	DE of Subdivision will <b>Cancel</b> on e-Urja CRM and portal after 30 days from date of deposit estimate issued.
7	Documents verified and <b>SR is generated but deposit not paid within 30 days from the date of issue of estimate and no request for TLE is received.</b>	Estimate can be paid within 30 days from date of issued then after Auto <b>Cancel</b> on 37th day of generation of estimate.
8	Documents verified and <b>SR is generated but deposit not paid within 30 days</b> And request of <b>Time limit extension</b> in written is received jointly signed by Agency and Consumer in hardcopy at Subdivision.	If application is received within 30 days from date of FQ issued. TLE for 30 days will be allowed.
9	Request for <b>Change of Inverter Phase:-</b> incase of document verified but <b>SR generation is not done</b>	Phase can be changed on portal by DE after verifying Connection phase and requirement of phase mentioned in EOI specification.
10	Request for <b>Change of Inverter Phase:-</b> Incase of document verified, <b>SR is generated but Deposit is not Paid</b>	Phase can be changed on portal by DE after verifying Connection phase and requirement of phase mentioned in EOI specification.
11	If Deposit for registration is Paid but TFR- and its final estimate including Network aummentation charges is <b>pending to be issued.</b>  And request of change of capacity/ change of phase/ cancellation is received	It will not be Entertained for change of capacity.  Phase can be changed on portal by DE after verifying Connection phase and requirement of phase mentioned in EOI specification.  Application can be cancelled subject to forfeit the paid deposit by Sub division.
12	If Deposit for registration is Paid And TFR- and its final estimates including Network aummentation charges is <b>issued.</b>  And request of change of capacity/ change of phase/ cancellation is received	It will not be Entertained for change of capacity.  Phase can be changed on portal by DE after verifying Connection phase and requirement of phase mentioned in EOI specification.



		Application can be cancelled subject to forfeit the paid deposit by Sub division.
13	If Deposit for registration is Paid And TFR- and its final estimates is issued but Final estimate including Network aummentation charges is <b>NOT PAID within 30 Days</b> 1. Timelimit is demanded 2. Time limit is not demanded	If application for TLE is received within 30 days from date of FQ issued. TLE for 30 days will be allowed. Otherwise Auto <b>Cancel</b> on 37th day of generation of FQ.
14	If Deposit for registration is Paid and Final estimate including Network aummentation charges is also paid. And applicant wants to cancelled their application	After getting written application duly signed by Agnecy and consumer, it can be cancelled subject to forfeit the paid deposit and estimate by subdivision.

It is kindly requested to give necessary instructions to concerned officers for implementing the step-5 ,6,13 & 14 of above procedure in field offices with immediate effect. While procedure of Auto cancel will be intimated separately by this office after modification in software by IT Deptt.GUVNL and M/s.Aha solar Pvt Ltd jointly.

Thanking you,

Yours faithfully,

( R. B. Patel)  
I/c Chief Engineer (Tech)

Copy fwcs to:

- The MD ,GUVNL, Corporate Office , Vadodara
- The Director (Tech), GUVNL, Vadodara

Copy to

- GM(IT),GUVNL,Vadodara
  - It is requested to co-ordinate the matter with M/s.Aha solar and please pass on necessary directives to concerned to make necessary provisions in e-urja system before 1.02.2020.
- M/s. Aha Solar Pvt Ltd. Ahmedabad.
  - It is requested to give notification regarding above modalities through e-mail and SMS to all Empanelled Agnecies and put PDF of the same on SURYA Gujarat portal in "Important documents".